



Tender No LGA/065/2020/2021/NC/01 LOT 1-10

For

LEASING OF OFFICES

Invitation to Bid

Date: 21/10/2020

1. The Bunda District Council intends to lease offices, the rooms are leased on "as is, where is" basis and the procuring entity shall have no further liability during the leasing period.
2. The Bunda District Council now invites sealed tenders for the lease of rooms that are located at Bunda Town Council (Bomani) where Bunda District Council was previously centered as detailed below:
 - (i) District Executive Director's Residential Building (Five rooms of which One is Master, One sitting room, One Store room and One Kitchen room) -LOT 1
 - (ii) District Internal Auditor's Residential Building (Three rooms of which One is Master, One sitting room, One Store room and One Kitchen room) -LOT 2
 - (iii) District Treasurer's Residential Building (Three rooms of which One is Master, One sitting room, One Store room and One Kitchen room) -LOT 3
 - (iv) Planning Office (Three rooms) -LOT 4
 - (v) Cooperative Office (Two rooms) -LOT 5
 - (vi) Legal Office (One room) -LOT 6
 - (vii) Primary Education Office (Two rooms) -LOT 7
 - (viii) Secondary Education Office (Two rooms) -LOT 8
 - (ix) PCI Office (Three rooms) -LOT 9
 - (x) Community Development Office (Five rooms) -LOT 10
3. Tendering will be conducted through the National Competitive Bidding) procedures specified in the Public Procurement Regulations, 2013 - Government Notice No. 446 and Public Procurement (amended) Regulations, 2016 - Government Notice No. 333 and is open to all Tenderers as defined in the Regulations.
4. Interested Tenderers may inspect the **Offices at Bomani where Bunda District Council was previously located** from 7:30am to 3:30pm on Mondays to Fridays inclusive except on public holidays.
5. Interested eligible Tenderers may obtain further information from and inspect the Tendering Documents at the office of the Secretary to the Tender Board, Po. Box 126, Bunda room no 7 from 7:30am to 3:30pm on Mondays to Fridays inclusive except on public holidays.

A complete set of Tendering Document(s) in English language and additional set may be purchased by interested Tenderers on the submission of a written application to the address given under paragraph 5 above and upon payment of a non-refundable fee of Tsh 50,000. Payment should be made through control numbers as will be provided by District Treasurer's Office per each interested eligible Tenderer.

For each lot, rent fee shall be charged by using square meter for each room as detailed in the Tender Document. However the highest Bidder shall be considered after all matters being considered.

All tenders in one original plus one copy, properly filled in, and enclosed in plain envelopes must be delivered to Secretary to the Tender Board, Po. Box 126, Bunda at or before **30th of October, 2020 at 10: 00am**. Tenders will be opened promptly thereafter in public and in the presence of Tenderers' representatives who choose to attend in the opening at the Council Hall located at Bomani.

late tenders, portion of tenders, electronic tenders, tenders not received, tenders not opened and not read out in public at the tender opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

District Executive Director
Bunda

134/10/2020